

INTERNAL QUALITY ASSURANCE CELL

GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 5

Dated: 18.04.2017

A meeting of the Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore was held on dt.18.04.2017 at 9.00 A.M. under the chairmanship of Sri Naresh Ku. Parhi, Principal (i/c) of the college. The members signed hereunder remained present and covered quorum that they took part in the discussion and resolved their decision as recorded below.

Members Present

1. Naresh Kumar Parhi
2. Radhakrushna Samal
3. Sangram Kumar Das
4. Kamala Kanta Acharya
5. Pravat Kumar Mohapatra
6. Pravakar Mahajan
7. Dr. Dipika Kar
8. Archana Priyadarshani Barik
9. Nihar Ranjan Kar
10. Rabindra Kumar Sahoo
11. Biswanath Sahoo
12. Bhagirathi Biswal

1. CONFIRMATION OF LAST PROCEEDINGS:-The Resolution adopted in the last session was read out and hon'ble members felt displeasure of in action regarding invitation to Peer Team members and Re-accreditation of the college with certain suggestion to the authority highlighted in the following resolution. The proceeding of the last meeting was confirmed.

2. REVIEW OF ACADEMIC WORK:-The academic progress and report of classes taken seminar/workshop held in the departments was put forth before the House. After receiving the Report the cell felt satisfaction of academic work.

3. DISCUSSION ABOUT ACCREDITATION CYCLE-2:-The steps taken for preparation to go on accreditation cycle-2of the college put forth before the House by the principal, coordinator IQAC and internal coordinator NACC. It came to the notice that delaying the process for undergoing assessment and accreditation was to be a part due to lurching of website of the college. After discussion it is decided that the vendor of Global Tech promoter, Bhubaneswar managed by Deepak Nath will be given final notice and failing which one Pradeep Satpathy of Balasore will be negotiated for the improvement of this project work. Further the coordinator to take steps for preparation of SSR without delay.

4. DISCUSSION RELATING TO VOCATIONAL COURSES:-The IQAC felt it urgent to vocationalise the courses that it will promote self- employment and engagement of the pass out of the college. So, the Resolution adopted for lurching computer course in earlier session need to expedite. The work for the benefit of student's in coming session. Moreover all departments of the college are advised to hold at workshop and projects relating to vocational courses.

5. DISCUSSION ABOUT THE BOARDS IN THE LADIES HOSTEL:-The pending work of the Ladies Hostel is decided to be completed as soon as possible for the benefit of the Boarder.

6. AUDIT OF LIBRARY BOOKS: - It is discussed that the library automation is to be completed without delay before the steps taken the Librarian is informed to submit the details of the library Books, issued, lost and staked to the principal. The officers are to be appointed to verity and help in digitalization of the college library .Journals of National and international publications are to be procured for library for the reference of different departments.

7. STUDENTS ASSESSMENT OF TEACHERS: - The feedback format prepared for assessment of Teacher was distributed to the students. Their assessment was reviewed by the officers appointed to study the report. The final, observation of the officers was reported to the principal and presented before the House. The cell felt satisfied that no bad remark or under estimation was given against any employee, Teacher or section.

8. IMPROVEMENT OF DEPARTMENTAL INFRASTRUCTURE:-It is brought to the notice of the cell that the department rooms are spacious for maintaining a library, holding seminar and celebrating occasion. So, the college authority is advice to provide separate Hons. rooms for such purposes. Further, the cell advised the departments to keep library for the easy use of the students.

9. RESEARCH AND SEMINAR ACTIVITIES:-The cell advised the faculties for going on Research work and promoting the students oriented workshop, seminar and project work in their department. Further MOU with industry and entrepreneur shall be made for promoting training, employment and placement of the students.

10. REPORT OF AQAR (2016-17):-The Annual Quality Assurance Report for the session 2016-2017 has been tentatively prepared and submitted before IQAC and discussion thereof was held in the cell. The Report was passed authority the coordinator to uploar the same with required modification after publication of final Degree Result of 2017 Exam.

11. BEAUTIFICATION OF CAMPUS :-Regarding cleaning and beautification of the college, it is decided that the college authority need to take steps for regular classroom cleaning, cleaning of Toilets and setting of Flower Garden and Herbal Garden in the campus.

12. APPOINTMENT OF PET, CAREER COUNSELING AND REMEDIAL CLASSES:- It is further decided that to give sports education, a PET shall be appointed on contractual basis with due consultation with G.B. of the college. Further, career counseling to the Final year students is to be made and Remedial classes are to be taken for better classification of the poor students. The Hon'ble member Sangram Ku.Das, Director, Operation Hari Group of Industries, Balasore invited a group of students to go on training programme in their training School regarding workmanship and Industrial management.

The meeting was over with vote of thanks to the person on chair and who participated in the meeting.

Jadunalk Mishra.


Principal 12/04/17
Gopalpur College, Gopalpur, Balasore
Gopalpur, Balasore.

INTERNAL QUALITY ASSURANCE CELL
GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 6

Dated: 22.11.2017

A meeting of the Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore was held on Dt: 22.11.2017, Wednesday at 1.00 P.M. in its meeting Hall. Prof. Sri Naresh Ku. Parhi, Principal (I/C) of the college presided over the meeting. The members signed hereunder remained present and participated in discussion. The members present formed quorum and resolved their discussion as recorded below.

Members Present:

1. Naresh Kumar Parhi
2. Pravakar Mahajan
3. Radha Krushna Samal (Retd. Principal)
4. Kamalakanta Acharya
5. Sangram Das
6. Mihir Kumar Panda
7. Biswanath Sahoo
8. Nihar Ranjan Kar
9. Rabindra Kumar Sahoo

1. **Confirmation of Last Proceedings:-** The resolution adopted in the previous meeting was read out and confirmed by a sent of all members.

2. **Review of Action Taken Report:-**The report prepared on Action Taken against the decision of previous meetings was presented for review. Through the cell felt it praiseworthy in case of organizing Dpartmental seminar, collecting feedback from the students, conducting remedial classes and holding up presents teachers meeting, it expressed their displeasure of making delay to complete the works of college website, pending the work of uploading AQAR and promoting linkage with

industries. The cell also felt it badly delayed to fill up the post of P.E.T and to construct a standard canteen for the students and the staff.

3. **Division of official works among various sections** :- The cell felt it pertinent to divide the whole official works into various sections. The concerned Assistant needs to remain in charge of certain files and to supply ready reference to IQAC for record and preparation self study Report. The notification in this regard is to be made by the Principal.

4. **Orientation to the Ministerial staff**: The cell suggested that an orientation programme for official procedure for Ministerial and officer-in-charge is to be made keeping view of record maintaining by computer. The steps in this regard is to be taken by IQAC of the college.

5. **Separation of Junior College Library from Degree**:-It is decided that the Degree college and Junior college Library are to be separated for giving better facility of library Reading to the concerned students. The process should start immediately from this Academic Session and Library staff are to be instructed so as first step of Library automation.

6. **Purchase of Library Books and Scientific Apparatus**: - Keeping in view of introduction of CBCS pattern of syllabus, the cell felt importance of the purchase more library Books and Scientific apparatus for updated study material supply for the purpose of learning. The college authorities are informed to take steps in this regard.

7. **Regarding UGC Sponsored Workshops**: - The cell is appraised of regarding conduct of UGC Sponsored workshops on "Child Rights and Security" and "Women Empowerment" in the month of September. The participation of self-help Group and elected women representatives of different Panchayats and Zilla Parishad is taken as a good step.

8. **Programme Extension Activities**:-The Internal Quality Assurance Cell Made an Assessment on various programme of Extension Activities conducted by NSS, YRC and Departments. The study tour programme of the participants from Arts, Science and Commerce stream jointly to Kolkata between 22.09.2017 and 24.09.2017 organized by Arts, Science and Commerce Departments to visit historical, Religions, Scientific and Commercial parks of the city under UGC


funding assistance has been taken as a step for practical view of Learning. Moreover, N.S.S. campus, observation of days of importance by these units are found to be useful.

9. **Steps for Employment Information and Councelling**:-The cell felt it important to take step for calling the employers, Counsellors and Trainers to the college for better information to the students regarding higher studies and employment facilities.

10. **Action Taken**: The cell suggests the authorities of the college to submit the action Taken report before the IQAC for assement within a period of 6 months from the day of this sitting.

The meeting was over with a vote of thanks to the chairperson and members of IQAC.

from
22/11/17


Principal 22/11/17
Gopalpur College
Balasore

Gopalpur College, Gopalpur, Balasore